

POLICY: STUDENT/PARENT/GUARDIAN COMPLAINTS AND GRIEVANCES

POLICY NUMBER: 703

It is the desire of the Board to provide for prompt and equitable resolution of student's and/or parent/guardian complaints and grievances.

Level 1: Free and informal communication is suggested as soon as possible following the origin of the complaint. A student/parent/guardian with a grievance should first take the grievance to the teacher involved or to the Assistant Principal if that is the person involved.

Level 2: If dissatisfied at level 1, or if the grievance involves the Principal, the student/parent/guardian should take the complaint to the Principal.

Level 3: If dissatisfied at Level 2, the student/parent/guardian may file a written appeal to the Superintendent. Within ten (10) days of receipt of the grievance, the Superintendent shall request a conference with the aggrieved student/parent/guardian or render a written decision.

Level 4: If resolution is not achieved at Level 3, the student/parent/guardian may request the Superintendent to schedule a brief hearing before the Board at its next regular meeting.

The aggrieved student/parent/guardian may: select a representative to accompany him/her at each level; ask the representative to state the facts in written form; request a written decision at each level.

For the discussion and consideration of the grievance, time and place, which do not interfere with classes or activities, will be selected.

STATUTORY AUTHORITY:

Legal Reference: NA

HISTORY:

Adopted: 07/00 Revision Date(s): 11/02 Formerly:
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